

Position Description

Title:	Podiatrist
Location:	Flexible / Site Specific
Reports to:	Dependent on the team/region
Direct reports:	Dependent on business needs

About Habit Health

Our purpose is to support people in their community to optimise health and live their best life. We support people on mental and physical health journeys, helping them restore function, grow stronger, re-establish, and grow social, whanau and/or spiritual connections, be safe at work, gain independence and learn how to manage their pain.

We pride ourselves on being the best option in New Zealand for organisations looking for integrated health services at scale.



Position Purpose

To provide quality, best practice Podiatry service using a variety of techniques and therapies in the assessment, treatment and rehabilitation of clients who are affected by physical problems of the lower limb. This role maintained a clinical caseload and works autonomously.

This position description is not intended to be complete or limiting – the role will require a proactive and flexible approach to manage tasks that support a rapid and innovative environment.

Key Accountabilities

Patient Assessment and Treatment

- Perform comprehensive evaluations of patients' feet and lower limbs, including biomechanical assessments.
- Diagnose and treat a wide range of conditions, such as plantar fasciitis, diabetic foot issues, and sports injuries.
- Create tailored treatment plans that may include orthotic fittings, physical therapy, and surgical interventions when necessary.

Treatment under ACC

- Provide care for patients with injuries related to accidents covered by ACC, including assessments and treatments.
- Complete all necessary documentation and claim forms to facilitate ACC reimbursements for services rendered.
- Collaborate with other healthcare professionals to ensure comprehensive care for injured patients.

Private Practice

- Offer podiatric services to private patients, including routine foot care, nail treatments, and custom orthotics.
- Engage in follow-up care and ongoing assessment to monitor patient progress and adapt treatment plans as needed.

Documentation and Note-Keeping

- Keep accurate and up-to-date patient records, including initial assessments, treatment plans, and progress notes.
- Document any complications or unusual findings during treatment and ensure compliance with legal and ethical standards.

Professional Development

- Participate in continuing education opportunities to stay current with advancements in podiatry and relevant technologies.
- Engage with professional organizations to network and share best practices.

Patient Education

- Educate patients on foot care, preventive measures, and lifestyle modifications to promote overall foot health.
- Provide information on post-treatment care and rehabilitation to enhance recovery and prevent future issues.

General Accountabilities

- Undertake any other duties at the request of the manager, which are commensurate with the role including project work and absence cover.
- Ensure that services are delivered in line with Habit Health values, standards, and other guidelines and contractual requirements.
- Understand and apply the principles of the Te Tiriti o Waitangi • Adhere to the policies and procedures.
- Adhere to the Delegation Authority Framework, and Limitation of Authorities (if any) Framework.
- Undertake training as relevant to your position.
- Participate in surveys and audits as necessary in order to enable the Company to meet its statutory requirements.
- Manage key working relationships (internal and external).
- Adhere to the professional standards of the relevant statutory body if applicable.

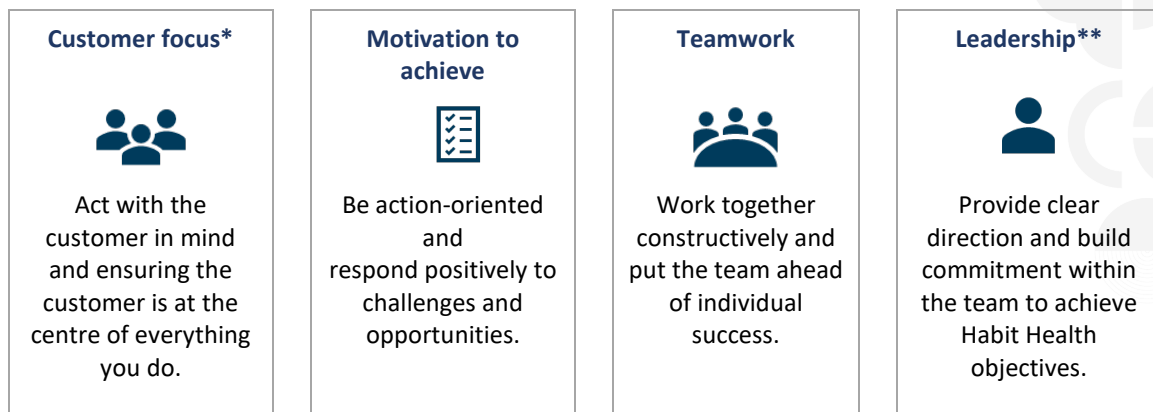
Key Performance Indicators

Deliverables

- BAU – Consistently deliver accountabilities as outlined in this position description.
- Objectives – Discussed, confirmed, and documented as part of the annual performance review cycle.
This may include:
 - Metrics
 - Projects
 - Process improvement initiatives
 - Other stretch objectives

Core Behavioural Competencies

Please refer to [SharePoint](#) for the full descriptors.



*Customer is encompassing of all customer groups eg. Internal teams, clients, stakeholders etc.

**Only applies to people managers and roles on pathway to leadership.

Culture

Exemplify our vision, purpose, and values in everything that you do.

Health and Safety

Habit Health are committed to providing a safe and healthy working environment for all staff, including contractors.

You are responsible for:

- taking reasonable care of your own and other's health and safety and being mindful of the effect of your actions (or lack of action) on the health and safety of others.
- actively maintain up to date knowledge of health and safety procedures available on SharePoint and complying with reasonable instructions, policies and procedures to ensure Habit Health are able to comply with the Health and Safety at Work Act 2015 and relevant regulations.
- identifying and reporting hazards, risks, injuries, illness and incidents (including near misses) that arise from your work or in the workplace and eliminating or mitigating health and safety risks so far as reasonably practicable and consulting with others in doing so eg. manager or health and safety representative (or other contact as appropriate).

Qualifications, Knowledge, Skills and Experience

- Degree in Podiatry
- New Zealand Annual Practicing Certificate as registered podiatrist.
- Previous client relationship management experience
- Exceptional organisation skills, including time management and the ability to manage a range of tasks and priorities at one time.
- Ability to adapt communication style to build rapport and establish credibility with a broad range of customers across different industry types.
- Excellent interpersonal skills.
- Ability to research and analyse a topic and produce relevant reports/ resource material.
- Ability to compose and write succinctly and clearly.
- Intermediate to advanced computing skills
- Current Driver License if applicable.

Senior Podiatrist

- 5+ years of clinical experience.